

## FORM LETTER FOR REQUESTING EXPEDITED EVALUATION FOR AN EXPELLED STUDENT

November 5, 2008

Jerry Principal  
Superintendent of Schools  
Podunk Center Community School District  
100 Main Street  
Podunk Center, Iowa 55555

Melissa Marvelous  
Director of Special Education  
AEA No. 999  
101 Office Park Road  
Podunk City, Iowa 55555

Via: Certified Mail

Dear Educators:

My son is Johnny Daring, and he was born January 1, 1995. He was recently suspended from the Podunk Center Community School District again for the fifth time this year. Therefore, I feel that his behavioral need have not been adequately addressed.

I have reason to believe that Johnny is a child with a disability within the meaning of the Individuals with Disabilities Education Act, and, if that is so, the law may require a better response to my son's behavior than suspension. My reason for believing that Johnny has a disability is \_\_\_\_\_

I am hereby requesting an evaluation of my son pursuant to 20 U.S.C. § 1415(k)(5)(B)(ii). As you know, this provision of federal law requires an "expedited" evaluation if the request is made during the time frame when the child is subjected to disciplinary measures such as suspension. If the results of the evaluation confirm my concerns, then Johnny may be entitled to special education and related services during the period of his suspension

My signature on this letter also represents my consent for Johnny's evaluation. I will do everything in my power to assist you in expediting Johnny's evaluation. Please let me know how quickly we can proceed.

With due respect,

Caring Parent

